

**SCKA Area Meeting Agenda November 2026**  
*(Revised monthly and posted on [sckana.net](http://sckana.net))*

Call to order on \_\_\_\_\_ at \_\_\_\_\_ by \_\_\_\_\_  
 Serenity Prayer \_\_\_\_\_  
 Twelve Traditions read by \_\_\_\_\_  
 Purpose and Scope read by \_\_\_\_\_  
 Concepts read by \_\_\_\_\_  
 Service Prayer read by \_\_\_\_\_

**Executive Committee Roll Call:**

|                   |                  |
|-------------------|------------------|
| Chairperson _____ | RCM _____        |
| Vice-Chair _____  | RCMA _____       |
| Secretary _____   | P&P _____        |
| Treasurer _____   | H&I _____        |
|                   | Activities _____ |

**Home Group Roll Call:** (record if group being represented is not voting/or **ineligible/inactive**)

|           |            |
|-----------|------------|
| DIU _____ | JFT _____  |
| HJF _____ | BC _____   |
| LTP _____ | MWBR _____ |
| H&N _____ |            |
| WDR _____ |            |

**Voting Members Established:**

**Quorum Needed: 4**

2<sup>nd</sup> consecutive meeting for new groups joining or returning the ASC?

Yes/No \_\_\_\_\_

2<sup>nd</sup> consecutive meeting missed? Yes/No \_\_\_\_\_

*(letter of concern to be sent)*

3<sup>rd</sup> or more consecutive meeting missed? Yes/No \_\_\_\_\_

*(after 4<sup>th</sup> miss and the letter of concern sent with no response, group will be removed from the roll call)*

Recognition of any new groups joining the ASC? Yes/No \_\_\_\_\_

**Minutes read by:** \_\_\_\_\_

Motion to accept as read Yes/No \_\_\_\_\_ w/amendments Yes

Motion to accept by \_\_\_\_\_ seconded by \_\_\_\_\_

Amendment reads: \_\_\_\_\_

Vote \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Pass / Fail

**Treasurer Report:**

Motion to accept as read: Yes/No \_\_\_\_\_ w/amendments: Yes  
 Motion to accept by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Amendment reads: \_\_\_\_\_  
 Vote \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Pass / Fail

**GSR Report/Donations/Discussion:** Policy states rotate the order to report monthly (inactive, ineligible)

|           |            |
|-----------|------------|
| DIU _____ | JFT _____  |
| HJF _____ | BC _____   |
| LTP _____ | MWBR _____ |
| H&N _____ | AATM _____ |
| WDR _____ |            |

Total Group Donations \_\_\_\_\_

**RCM/RCMA Report** \_\_\_\_\_ Regional Minutes yes/no  
 \*\*\* (Region meets in odd months only and rotates to each area location) \*\*\*

**Ad-hoc Subcommittee/Work Group Reports:**

P&P \_\_\_\_\_ H&I \_\_\_\_\_ Activities \_\_\_\_\_

**Break For 15 Minutes (per policy) at:** \_\_\_\_\_  
 Or motion to waive by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ vote \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Pass / Fail  
 Call back to order at \_\_\_\_\_ by \_\_\_\_\_  
 Re-establish voting members \_\_\_\_\_  
 Groups not represented after the break \_\_\_\_\_

**Old Business:** (includes voting on any motions pending from ASC/Region)

**Election of Trusted Servants:**

**Trusted Servants Service Terms reviewed monthly by ASC Secretary**  
 (Open the nominations for terms ending within 2 months/ position can be closed and voted on in the term ending month)

- ASC Positions Vacant: None
- Area positions with nominations open: Chair, Vice- Chair, RCM, and RCMA

Nominations from the floor for: \_\_\_\_\_ by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Motion to close nominations for: \_\_\_\_\_ by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Vote to close nominations Y / N \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Vote to elect Y / N \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

- Regional Positions Vacant: None
- Regional Positions with nominations open: Treasurer, RDA

Regional nominations made from the floor: \_\_\_\_\_

Regional nominations/resumes going back to the groups \_\_\_\_\_

**New Business:** (includes new motions going back to the groups from ASC/Region)

### **Money Expenditures/transactions for today's business:**

**Starting Balance (prudent reserve \$500.00)** \_\_\_\_\_

#### **Fixed Bills:**

Combined Communications \$22.35

Zoom \$5.00

Domain Fee (sckana.net) \_\_\_\_\_ \$42.94 *paid annually, due August 2027*

Site 5 Website Host \_\_\_\_\_ \$558.19 *paid bi-annually, due July 2027*

Malware Protection \_\_\_\_\_ \$116.62 *paid annually, due August 2027*

Meeting Place Donation \_\_\_\_\_ \$30.00 *paid quarterly, due Mar, June, Sept, Dec*

Misc. \_\_\_\_\_  
(Site5 website is discounted for a 24 month renewal)

**Total Fixed Monthly Expenses:** \_\_\_\_\_

#### **Expenses requested:**

Secretary: \_\_\_\_\_

P&P: \_\_\_\_\_

H&I: \_\_\_\_\_

Activities: \_\_\_\_\_

RCM: \_\_\_\_\_

**Total Requested Monthly Expenses:** \_\_\_\_\_

Adjusted balance minus both fixed/requested expenses \_\_\_\_\_

**Income:**

Group donations: \_\_\_\_\_

Activities: \_\_\_\_\_

Literature: \_\_\_\_\_

Misc: \_\_\_\_\_

7<sup>TH</sup> Tradition: \_\_\_\_\_

Total Income \_\_\_\_\_

Adjusted Balance \_\_\_\_\_

Motion to donate to Region/WSO \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ vote \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Pass/Fail

Region/WSO Donation Yes/No \$ \_\_\_\_\_ divided by 2= \_\_\_\_\_

(per policy 30% above PR if not obligated for other expenses)

Adjusted ending balance \_\_\_\_\_ / \_\_\_\_\_ (PR \$500)

**ANNOUNCEMENTS:** (include monthly Ad-Hoc Sub-Committee meetings per policy)

Next scheduled ASC Meeting: **12/13/2026** @1pm at Christ Episcopal Church *hybrid meeting*

Next scheduled Regional Meeting: **11/15/2026** @1pm by OVANA at Floyd's Token Club

Motion to close by \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_

Vote to close \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Meeting adjourned at \_\_\_\_\_